

## **Rules of the Gloucester Inter-Club Film Competition (June 15th 2016)**

- 1) The name of the Competition shall be "The Gloucester Inter-Club Film Competition".
- 2) The competition shall be for the Ray Toleman Memorial Trophy for 'best film' to remain as the property of Gloucester Film Makers, also the Vale Trophy, for 'best use of sound'.
- 3)
  - (a) The Governing Committee to be composed of two members from each participating club. Each club to have two votes, the Chairman, to be appointed by the Host Club, will have the casting vote in event of a tie.
  - (b) A quorum shall be declared when more than 50 of the clubs are represented.
  - (c) The Governing Committee to meet annually in May or June to be convened by the Host Club for the following year's competition.
  - (d) Alterations to these rules may be made only at a meeting of the Governing Committee by a majority vote of the clubs present.
  - (e) Proposals for alterations to the rules must be sent to all participating clubs at least four weeks prior to the meeting of the Governing Committee. Amendments to other proposals may be made at the meeting following discussion of the original proposal.
- 4)
  - (a) The number of participating clubs shall be limited to nine. Applications to fill a vacancy shall be submitted to the Governing Committee for approval.
  - (b) Rule 4(a) is waived if applications are received after the Annual Meeting, in which case the Host Club is empowered to accept an application on a 'first come first served basis' with due regard to distance to be travelled to the competition venue. If in doubt guidance should be sought by correspondence with existing participating clubs.
- 5)
  - (a) The Competition is to be held annually in March; date and venue to be decided by the Host Club. Hosting to continue in established order with any new club going to the end of the list. The Host Club to be responsible for all arrangements in accordance with these rules.
  - (b) The Host Club to ensure that the venue meets current legislation and safety standards and is suitable for the purpose of public showing and is covered by third party risk and public indemnity insurance. The venue is to be suitably blacked out.
- 6) The order of showing shall be in order of hosting with the Host Club showing first.
- 7) A programme with as much information as possible to be provided for the public showing.

- 8) (a) The Host Club is to provide the necessary equipment for projecting a film onto a screen accompanied by its sound track clearly transmitted via loudspeakers; if necessary by hiring or borrowing it.
- (b) Each club shall inform the Host Club of the format of its entry.
- (c) Adequate 13 amp 3 pin power points (240 volts) to be made available.
- (d) Refreshments to be served following the showing of the programme.
- (e) The Competition to start promptly at the advertised time.
- (f) Each Club has the option of submitting one or two films into the Competition, maximum total time to be 20 minutes including titles and credits, there is no minimum time.

- 9) Two duplicate entry forms to be sent by the Host Club to all participating clubs at least eight weeks prior to the Competition date; one copy per film, duly completed, to be returned to the Host Club no later than four weeks prior to the Competition date. No film to be entered if it has previously been shown in the Competition and only those shown on the entry forms are eligible.

The following information to be given on the entry form for each entry.

- a) Name of entry Club and contact details.
- b) Film title and makers name.
- c) Format, DVD or Blu-ray disc, Aspect Ratio 16:9, or 4:3.
- d) Audio: silent, mono, stereo.
- e) Visuals: Colour, black & white, both.
- f) Running time.
- g) Any specific playback requirements.

To help make an interesting programme as much information as possible to be provided.

- 10) (a) Films may only be submitted on DVD or Blu-ray discs with mono or stereo sound.
- (b) The entry must be made 'for the love of it' and for no personal financial or commercial gain, the person/club is not paid to make it and makes it for their own enjoyment at their own expense.
- (c) Films to be submitted two weeks prior to the competition in order for compatibility tests to be carried out on the Host Club's equipment.
- (d) All films to be retained by the Host Club following the Competition and returned to the owning Clubs at the following Governing Committee meeting.
- 11) (a) All films must be made by Club members or member.
- (b) Each Club to be responsible for its own copyright clearance where applicable on both sound and picture. It is permissible to use a maximum of 10% of run time of externally sourced pictures provided credit is given for such material. There is no limit on the length of externally sourced sound track as a backing for pictures.
- (c) It is recommended that all films should have a menu, or similar feature, at the front of the film which puts the film in a pause mode thereafter to be a 4 or 5 second leader to the start of the film.

- 12) The title of the Competition shall be the dominant feature in any publicity or literature.
- 13)
  - (a) The Competition shall be judged by three independent judges appointed by the Host Club. The decision of the judges is final, At the show the judges shall make brief comments on the top three films following this up with written appraisals on all the films to be sent to the Host Club after the Competition.  
The Host Club will then send a complete set of appraisals to all participating clubs. The best three films shall be determined by the judges and announced in reverse order. The film making the 'best use of sound' shall be determined and announced by the judges.
  - (b) A copy of these rules is to be given to the judges for them to understand the Competition aims.
  - (c) The Ray Tolman Trophy is to be presented to the club showing the film which, in the opinion of the judges, was best for entertainment value and technical merit.
  - (d) The Vale Trophy for 'best use of sound' is intended to improve the standard of sound used by film makers and to encourage them to be more adventurous in the use of sound and by giving more time and thought to sound, avoid the position where sound is just something to be added on after the film is finished. This is to be awarded by the judges to the entry which in their opinion, shows originality, aptness and quality, although not necessarily in that order.
  - (e) The trophies are to be held by the winning club for a period of twelve months or until the date of the next Competition. It is the responsibility of the current holders to ensure that the trophies are engraved, maintained in good condition and available for the following year's competition.
  - (f) Certificates to be awarded to the first three 'best films' and to the winner of the 'best use of sound'.
- 14) The Host Club is to provide an MC for the Competition to co-ordinate events and liaise with the judging panel.
- 15) The judges travelling expenses and any equipment hiring costs to be shared equally between participating clubs.
- 16) Any club not entering the Competition for 2 successive years will have to apply for re-admission to the Governing Committee.